

# KERALA STATE ELECTRICITY BOARD LIMITED

## FORM G

[See rules 20 & 37 (1)]

### APPLICATION FOR NON-REFUNDABLE WITHDRAWAL FROM THE GENERAL PROVIDENT FUND (KERALA)

1. Name and designation of the subscriber  
with full official address
2. Basic Pay
3.
  - (a) Provident Fund Account Number
  - (b) Employee Code
4. Date of retirement
5. Total service (in years) under the  
Government as on this date
6. Object of the withdrawal
  - (a) If the withdrawal is required for meeting  
the expenditure in connection with the :-
    - i. higher education of any child or  
department of the subscriber
    - ii. marriage of a son or daughter  
or any other female relative dependant  
of the subscriber; if he has no daughter
    - iii. illness of the subscriber or any person  
actually dependant on him
    - iv.
      - (a) acquisition of land or acquisition  
of house site
      - (b) acquisition of house or acquisition  
of ready built flat
    - v.
      - (a) construction of a house
      - (b) addition, alteration or reconstruction  
of house
      - (c) maintenance/repair or upkeep of house
    - vi. purchase of car, motorcycles/scooter

- (b) Whether the withdrawal is required for repayment of loan taken for any of the above purposes
7. Amount of the withdrawal proposed (both in figures and words)
8. Name of the Treasury at which payment is desired
- 9.
- (a) Whether any non-refundable withdrawal was made by him from the fund previously for the same or different object and, if so, furnish the details thereof
- (b) If any withdrawal was made as mentioned above, state whether he had submitted the utilization certificate in respect of that withdrawal to the appropriate authority within the prescribed time limit. If the certificate was not submitted within the said period, furnish the reasons therefore.

#### DECLARATION

I ..... do hereby declare that the above statements furnished by me are true and that I agree to abide by the General Provident Fund (Kerala) Rule as amended from time to time. I do hereby further declare that I shall accept the amount as found admissible and authorized by the Accounts Officer, GPF Section.

Place .....

Dated signature of the subscriber  
with full official address

(To be filled in by the Head of Office/Department)

I recommend for sanction the withdrawal of ₹.....  
(Rupees..... only)  
by the subscriber.

**CERTIFICATE**

1. It is certified that I have verified the particulars furnished by the subscriber against column 2,3,4,5 and 9 with reference to the relevant records in my office and that they are found to correct.
2. It is also certified that I have caused enquiries to be made about the statement contained in the application regarding the object of the proposed withdrawal and that I am satisfied that it is bonafide.

Station .....

Dated signature of the  
Head of Office/Department

**VERIFICATION REPORT**

1. Total amount at the credit of the subscriber in the Fund. :
2. Amount admissible under the rules. :
3. Rules(s) under which the sanction permitting the withdrawal by the subscriber is to be accorded. :
4. Any other facts, which require special consideration. :

Head of Office/Department

# KERALA STATE ELECTRICITY BOARD LIMITED

FORM N

[See rule 37 (5)]

## FORM OF BILL FOR PAYMENT OF PROVIDENT FUND MONEY

Adjustable by

Voucher No.....

Date.....

Bill for withdrawing final payment / advance/ other withdrawal from the General Provident Fund (Kerala) of Sri/Smt.....

of the..... for the month of.....

Sl. No.	Name and designation of subscriber and basic pay	General Provident Fund Account No.	No. date of sanction / letter of authority	Final payment/ advance/ other withdrawals	Amount

Total.....

Net amount required for payment (in words) Rupees .....

Signature :      Stamp

Pay Rs.....

(Rupees.....)

(Designation of the Drawing Officer)

Station.....

Date.....

Accounts Officer

Contents received

Pay to.....

Examined and entered

Divisional Accountant

(Signature of the Drawing Officer)

**CERTIFICATE**

Certified that I have satisfied myself that all sums included in the bills in Form N drawn previous to this date in favour of Messrs..... Account Nos..... have been disbursed to the proper persons and that their acquittances have been taken and filed in my office with receipt stamp.

(Signature of the Drawing Officer)

Name.....

Designation.....

**For use in Audit Office**

Admitted.....

Objected .....

Auditor.....

Accountant